



Andy Beshear
Governor

Ray A. Perry
Secretary

Public Protection Cabinet
Kentucky Board of Home Inspectors
Mayo-Underwood Building
500 Mero Street, 2NE09
Frankfort, KY 40601
<https://bhi.ky.gov>

Robert Astorino, Executive Director
Kentucky Real Estate Authority

Molly B. Cassady, General Counsel
Kentucky Real Estate Authority

April 26, 2022
10:00 A.M.

BOARD MEETING MINUTES

A Meeting of the Board of Home Inspectors was held via video teleconferencing on Tuesday, April 26, 2022, under the special meetings provisions as set forth in KRS 61.823 in response to the Covid-19 pandemic.

MEMBERS PRESENT

Jim Chandler, Chair
Mark Hiten, Vice Chair
Mitch Buchanan
Ralph Halcomb

KENTUCKY REAL ESTATE AUTHORITY

Tatum A. Herrington, Board Administrator
Molly B. Cassady, General Counsel
Robert Astorino, Executive Director
Brian Travis, Investigator

GUESTS

Chris Bishop
Chris Curtis
Josh Francis
Lori Keeney

CALL TO ORDER AND GUEST WELCOME

Board Chair Chandler called a meeting of the Kentucky Board of Home Inspectors to order at 10:01 a.m. A quorum was established. Introductions were made, and guests in attendance were welcomed.

Approval of March Minutes

Member Hiten made a motion to approve the March meeting minutes. The motion was seconded by member Buchanan. With all in favor, the motion carried.

KREA Executive Director Comments

KREA Executive Director Robert Astorino addressed the Board and stated he reached out to cabinet leadership regarding badges for Board member to access the Mayo-Underwood building. Due to security reasons, badges cannot be distributed to anyone who is not a full-time employee. Mr. Astorino also stated the Kentucky Real Estate Authority has a few providers participating in the common course initiative.

Licensure Report

Board Administrator Tatum Herrington gave the licensure report. As of April 26, 2022, there are 618 active licensees, sixteen (16) inactive licensees, and 167 inactive non-renewal licensees, with a total of 801 licensees.

Application Committee Report

Board Chair Buchanan, of the application committee, reported the following:

The application committee reviewed thirteen (13) applications. Of those applications thirteen (13) were approved.

Member Buchanan made a motion to accept the recommendations of the committee. Member Hiten seconded the motion. All in favor, the motion passed

Education Committee Report

National Property Inspections

- Pre-licensing Course

Member Buchanan made a motion to approve the above McKissock courses. Member Ogden seconded the motion. All in favor, the motion passed.

Complaint Committee Report

20-KBHI-005

At 10:07 a.m. member Hiten made a motion to enter executive session. Member Buchanan seconded the motion. All in favor, the Board entered executive session.

At 10:40 a.m. member Hiten made a motion to come out of executive session. Member Buchanan seconded the motion. All in favor, the motion passed.

Member Hiten made a motion to issue a private written reprimand, require continuing education courses for four (4) hours of InterNACHI standards of practice, two (2) hours of crawlspace and three (3) hours of report writing. The courses must be completed within thirty (30) days of order. Member Buchanan seconded the motion. All in favor, the motion passed.

Legal Report

KBHI General Counsel Molly Cassady gave the following report:

General Legal Update

Ms. Cassady stated the Board has a couple of cases that are moving through the hearing process. Ms. Cassady also stated the education regulation is currently being updated.

Motion to Approve Timesheets

Member Hiten made a motion to approve timesheets. Member Buchanan seconded the motion. All in favor, the motion passed.

Public Comments

There were no public comments

Meeting Adjournment

With no further business to discuss, Member Buchanan made a motion to adjourn. Member Hiten seconded this, and with all in favor the meeting adjourned at 10:43 a.m.

Robert C. Astorino

I, Robert Astorino, Executive Director of the Kentucky Real Estate Authority, have reviewed and pursuant to KRS 324B.060, have (Approved or Disapproved) the expenditures of the Kentucky Board of Home Inspectors (Insert name of Board) as described in these attached minutes.

Meeting Date March 22, 2022 .

I have not reviewed, nor did I participate in discussions, deliberations, or decisions regarding, the actions of the Board as it relates to individual disciplinary matters, investigations, or applicant reviews.

Robert Astorino, KREA Executive Director

Date March 22, 2022