



PUBLIC PROTECTION CABINET

Andy Beshear
GOVERNOR

Jacqueline Coleman
LIEUTENANT GOVERNOR

Kentucky Real Estate Authority
Board of Home Inspectors
500 Mero Street, 2NE09
Frankfort, KY 40601
Phone: (502) 564-7760

Ray A. Perry
SECRETARY

May 23, 2023
10:00 A.M.

BOARD MEETING MINUTES

MEMBERS PRESENT

Mark Hiten, Chair
James Chandler
Paul Ogden
Ralph Halcomb
Joshua Crepps

KENTUCKY REAL ESTATE AUTHORITY

Leah Redden, Board Administrator
Hannah Carlin, Deputy Executive Director
René Rogers, Staff Attorney III
August Pozgay, General Counsel

CALL TO ORDER AND GUEST WELCOME

Board Chair Hiten called a meeting of the Kentucky Board of Home Inspectors (the “board”) to order at 10:07 a.m. All members were present. Introductions were made, and guests in attendance were welcomed.

Approval of Minutes

Member Ogden made a motion to approve the April 25, 2023 meeting minutes as presented. The motion was seconded by Member Crepps. Having all in favor, the motion carried.

KREA Executive Director Comments

Kentucky Real Estate Authority Deputy Executive Director Hannah Carlin updated the Board on the status of their request to print and send license cards to licensees. The Public Protection Cabinet was unable to approve the request. Board members requested that the Public Protection Cabinet’s Chief of Staff attend the next board meeting to answer questions regarding their request. Deputy Director Carlin also introduced the Authority’s new investigator, Gerald Florence.

Licensure Report

Leah Redden reported that the board currently has 536 active licensees and 26 inactive licensees.

Financial Report

Deputy Director Carlin also provided board members with the monthly financial statement. Member Hiten requested someone from the Public Protection Cabinet attend the next meeting to explain why the request for printed license cards was denied.

Closed Session

Member Chandler moved to enter closed session at 10:20 based on KRS 61.810(1)(c) and (k), and KRE 503, to discuss proposed or pending litigation and to receive legal advice. Member Hiten seconded the motion. Having all in favor, the motion carried.

Reconvene in Open Session

Member Halcomb made a motion to reconvene in open session at 10:33. Member Chandler seconded the motion. Having all in favor, the motion carried.

Application Committee Report

Member Chandler presented the recommendation of the Application Committee to approve the initial or renewal applications for B.R., R.A., S.L., R.C., S.A., C.O., V.F., J.H., V.B., J.B.; and to defer the application of J.P. and B.A. until all outstanding required application materials are received by the Board. Member Hiten motioned to accept the recommendation. Member Crepps seconded the motion. Having all in favor, the motion carried.

Member Hiten moved to approve the application of S.C.. Member Ogden seconded the motion. Having all in favor, the motion carried. Member Chandler recused and was not present during deliberations or vote regarding applicant S.C..

Education Committee Report

Member Halcomb presented the recommendation of the Education Review Committee to the Board to maintain All About Home Inspecting Update and Request as an item for further committee review. The education review committee may ask for a special meeting soon. Member Chandler moved to charge the Education Review Committee with reviewing the agenda item and reporting back to the Board. Member Hiten seconded the motion. Having all in favor, the motion carried.

Complaint Committee Report

No report.

New Business

No new business was discussed.

Public Comments

No public comments.

Motion to Approve Timesheets

Member Ogden made a motion to approve travel expenditures and per diem. Member Crepps seconded the motion. Having all in favor, the motion carried.

Meeting Adjournment

With no further business to discuss, Member Ogden made a motion to adjourn. Member Crepps seconded the motion. Having all in favor, the meeting adjourned.

APPROVED

Pursuant to KRS 324B.060, I, Kristen R. Lawson, Acting,
Executive Director of the Kentucky Real Estate Authority
(KREA), have reviewed and Approved the expenditures for the meeting
of the Kentucky Board of Home Inspectors (the Board) held on
May 23, 2023. This Approval is based upon my review of the expenditures as
described in the minutes and in greater detail as on file with the KREA. I did not
review, nor did I participate in discussions, deliberations, or decisions regarding
the actions taken by the Board at this meeting related to individual disciplinary
matters, investigations, or applicant reviews. The Board approved the minutes of
its May 23, 2023 meeting at its meeting held on
June 20, 2023.

Kristen R. Lawson 08/23/2023_
KREA Executive Director/Date