

**KENTUCKY BOARD OF HOME INSPECTORS  
MEETING MINUTES  
September 13, 2016**

A regular meeting of the Kentucky Board of Home Inspectors was held at the Office of Occupations and Professions in Frankfort, KY on September 13, 2016.

**MEMBERS PRESENT**

Mark G. Oerther, Chairman  
Robert P. Johnson, Vice Chairman  
Edward “Neal” Tong  
Mitch D. Buchanan  
Welford “Bud” Wenk  
James Chandler

**OCCUPATIONS AND PROFESSIONS STAFF**

Megan Woodson, Board Administrator

**OFFICE OF THE ATTORNEY GENERAL**

Brian Judy, Office of the Attorney General

**GUESTS**

Jonathan Roberts  
Steve Keeney

**MEMBERS ABSENT**

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**CALL TO ORDER**

Mr. Oerther called the meeting to order at 10:40 a.m.

**MINUTES**

A motion was made by Mr. Neal to approve the meeting minutes from August 9, 2016 as amended. Mr. Wenk seconded that motion and it carried. Mr. Buchanan made a motion to approve the September 1, 2016 meeting minutes as amended, Mr. Chandler seconded the motion and it carried.

**MONTHLY FINANCIAL REPORT**

The financial statement for August 2016 was reviewed by the Board.

**LICENSURE STATUS REPORT**

There are currently 409 licensed Home Inspectors.

**BOARD CHAIRMAN’S REPORT**

No Report.

**BOARD COUNSEL REPORT**

No Report.

**OCCUPATIONS AND PROFESSIONS REPORT**

Mrs. Woodson advised that the Kentucky Employees Charitable Campaign is underway. Board members were provided booklets with information about charities that donations can be made to. Mrs. Woodson provided board members enrollment forms.

**OLD BUSINESS**

The board reviewed and discussed the PSA drafted by Mr. Johnson. Board members will send their suggested changes to Mr. Johnson via email for him to present an updated draft to the board.

Mr. Judy presented a drafted statute to create an apprentice program. The board discussed the draft and Mr. Judy will bring an updated to draft to the October board meeting for review.

Mr. Wenk made a motion to authorize Mr. Judy to research licensing requirements for bordering licensing states for reciprocity purposes, excluding Virginia and Ohio. Mr. Chandler seconded the motion. Mr. Buchanan and Mr. Tong opposed. Motion carried.

### **NEW BUSINESS**

None.

### **NEWSLETTER COMMITTEE REPORT**

Mr. Johnson presented a draft of the 3<sup>rd</sup> quarter newsletter. Mr. Wenk made a motion to approve the newsletter with slight changes. Mr. Chandler seconded the motion and it carried. Once the revised newsletter is received from Mr. Johnson, Mrs. Woodson will send out to all licensees and post to the board's website.

### **EDUCATION COMMITTEE REPORT**

The education committee reviewed an email from Bonnie Bruno with the American Society of Home Inspectors (ASHI) regarding approval of their 93 hour fast track pre-licensing course. The complaints committee advised that the board has only approved the 120 hour pre-licensing course and that ASHI must submit a new Application for Pre-Licensing Course Provider along with the required fee for the board to review for approval. Mrs. Woodson will respond to Ms. Bruno's email.

The Education Committee made the following recommendations:

- International Association of Certified Home Inspectors (InterNACHI) continuing education course **denied** as it is not applicable to the licensure laws or practice of Home Inspectors in the state of Kentucky:

1. How to Perform Tree Inspections

Mr. Johnson seconded the motion and it carried.

- International Association of Certified Home Inspectors (InterNACHI) online pre-licensing course **denied** as it does not comply with 815 KAR 6:010 Section 1(9)(a), as the course is online and not taught in a classroom setting, face-to-face.

Mr. Wenk seconded the motion and it carried.

- Kentucky Real Estate Inspector Association (KREIA) continuind education course **denied** as it is not applicable to the licensure laws or practice of Home Inspectors in the state of Kentucky:

1. Understanding FHA Guidelines

Mr. Chandler seconded the motion and it carried. Mr. Johnson opposed. Motion carried.

- Professional Learning Institute (PLI) **approved** as a pre-licensing course provider

Mr. Chandler seconded the motion and it carried

- Professional Learning Institute (PLI) **approved** as a continuing education course provider

Mr. Buchanan seconded the motion and it carried.

- Pillar to Post *deferred* as a pre-licensing provider. Pursuant to 815 KAR 6:040 Section 1(3) the board is requesting a copy of the certificate of approval from the Kentucky State Commission on Proprietary Education or proof of exemption.

Mr. Buchanan seconded the motion and it carried.

#### **APPLICATIONS COMMITTEE**

The Applications Committee recommended the following:

- Five (5) initial licensure applications *approved*.

Mr. Johnson seconded the motion and it carried.

- Three (3) initial licensure applications *deferred*.

Mr. Johnson seconded the motion and it carried.

- Nineteen (19) renewal applications *approved*.

Mr. Buchanan seconded the motion and it carried.

- Twenty-four (24) renewal applications *deferred*.

Mr. Chandler seconded the motion and it carried.

#### **COMPLAINTS COMMITTEE**

- The Complaints Committee reported the following cases are *ongoing*:
  - 2015-03
  - 2015-08
  - 2016-11

#### **TRAVEL AND PER DIEM**

Mr. Buchanan made a motion to approve the travel and per diem for members attending today's meeting. The motion, seconded by Mr. Chandler, carried.

#### **NEXT MEETING**

The next meeting is scheduled for Tuesday, October 11, 2016 at 10:00am at the Office of Occupations and Professions in Frankfort, KY.

#### **ADJOURNMENT**

Mr. Buchanan made a motion to adjourn at 1:05 p.m. The motion was seconded by Mr. Wenk and carried.

Minutes prepared by Megan Woodson on September 20, 2016.