

**KENTUCKY BOARD OF HOME INSPECTORS
MEETING MINUTES
April 8, 2014**

A meeting of the Kentucky Board of Home Inspectors was held at the Office of Occupations and Professions in Frankfort, KY on April 8, 2014.

MEMBERS PRESENT

Mitch D. Buchanan, Chairman
(dismissed at 12:30pm)
J.R. Bone
James A. Chandler, Vice Chairman
Mark G. Oerther
Mark Schmidt
Ken Fister

OCCUPATIONS AND PROFESSIONS STAFF

Diana Jarboe, Board Administrator

OFFICE OF THE ATTORNEY GENERAL

Brian Judy, Office of the Attorney General

MEMBERS ABSENT

Kevin Farris
Robert P. Johnson

GUESTS

Bud Wenk
Steve Keeney
Joshua Crepps
Peyton Jones
David Lewis

CALL TO ORDER

Mitch Buchanan, Board Chairman, called the meeting to order at 10:50 a.m.

GUESTS

Joshua Crepps – Mr. Crepps attended the meeting to discuss his licensure renewal. Mr. Crepps' license had expired 2/28/14 and had not been renewed. Mr. Crepps informed the Board that upon approval of his previous licensure renewal in 2013, he did not receive a new licensure card with an expiration date or a letter from the Board stating when his license was to expire. Mr. Crepps had been approved for a two- year licensure renewal in 2011 and then only a one year licensure renewal in 2013. Because of these events, Mr. Schmidt motioned to extend Mr. Crepps license expiration to 5/31/2014, allowing him time to fulfill the continuing education required for renewal and submit the required application and other documentation. Upon approval of his renewal on or before 5/31/2014, his renewed license will expire on 2/28/2016. Mr. Oerther seconded the motion and the motion carried.

Peyton Jones – Mr. Jones attended the meeting after learning his license had expired. Mr. Jones received a licensure card and a letter from the Board stating when his license was to expire, but failed to renew his license before the expiration date. The Board informed Mr. Jones, that he will have to reapply for licensure at this time.

MINUTES

A motion was made by Mr. Schmidt to approve the meeting minutes from March 11, 2014. Mr. Chandler seconded that motion and it carried.

MONTHLY FINANCIAL REPORT

The financial statement for the month ending March 31, 2014 was reviewed by the Board.

LICENSURE STATUS REPORT

The licensure report was reviewed. There are currently 347 licensed Home Inspectors.

OCCUPATIONS AND PROFESSIONS REPORT

Ms. Jarboe reported the current events of O&P including the addition of Gerald Lang as the O&P Resource Management Analyst II, the vacant position of an Administrative Assistant II, the resignation of the Public Protection Cabinet Secretary, Robert Vance, effective May 15, 2014, and the continued progress of the database/on-line license renewal project. Mr. Gordon Slone, the Executive Director of the Office of Occupations and Professions, presented the Board with a Memorandum of Agreement between the Kentucky Board of Home Inspectors and O&P. Mr. Chandler motioned to approve the proposed Memorandum of Agreement, Mr. Bone seconded the motion, and the motion passed unanimously.

OLD BUSINESS

The drafting of the regulations is ongoing. Ms. Jarboe reminded the Board members to review the application forms and submit any changes necessary.

There will soon be vacant Board member positions, including the position representing the home builders. Mr. Schmidt will inform the Home Builder's Association of this upcoming vacancy.

Mrs. Jarboe received notification that there is a link to KREIA on the Board's website, under the Quick Links. The Board's Quick Links are not designed to promote any associations and Mrs. Jarboe will have KREIA removed from that listing of links.

NEW BUSINESS

Because there has been significant confusion and misunderstanding by many licensees regarding the continuing education requirements for licensure renewal, Mrs. Jarboe will send an email to all licensees. The email will reference 815 KAR 6:010, Section 6, the specific continuing education requirements and note the list of Board APPROVED continuing education courses that is available on the Board's website. The Board wants to relay a clear message that it is the responsibility of the licensee to verify that the course(s) completed toward licensure renewal have been approved by the Board PRIOR to completion and ***no*** exceptions will be made for courses completed by a licensee that have not been approved by the Board.

Mrs. Jarboe asked the Board for clarification on the status of AHIT as a pre-licensing provider. Mr. Judy informed the Board that since AHIT has requested an appeal of their revocation, the status of AHIT's pre-licensing program will remain active until the appeal is finalized. Mrs. Jarboe will update the Board's website to reflect an active status, with pending disciplinary action per Mr. Judy.

The Board received a request from Jackie McNear, a licensee whose license was approved at the March Board meeting. Mr. McNear requests that his license be issued as of today's meeting instead of the April Board meeting date, since his birthdate is in April, to simplify his renewal process somewhat. Mr. Buchanan motioned to approve the licensure application for Jackie McNear, effective April 8, 2014. Mr. Schmidt seconded the motion and the motion carried.

The November Board meeting, as scheduled on the second Tuesday of the month, falls on Veteran's Day this year. The Board members agreed to change the meeting date to November 13, 2014. Mrs. Jarboe will update the meeting schedule on the Board's website.

The Board received a request from Eric Flack with Wave 3 News in Louisville, KY for an on-camera interview regarding complaints against Home Inspectors. Mr. Judy will respond with a statement on behalf of the board but denying the request for an on-camera interview.

The Board received further correspondence from Mr. Terry Spainhoward, whose licensure renewal application was denied for not having fulfilled the continuing education requirements as stated in 815 KAR 6:010. The Board reviewed the correspondence and concurred the prior decision of denial for his licensure renewal application.

EDUCATION COMMITTEE REPORT

The Education Committee recommended *denial* of the following application(s):

- Pillar to Post Pre-licensing provider – does not comply with 815 KAR 6:040 section 1(4) which states the "Pre-licensing Provider" means the person or legal entity who is registered pursuant to this administrative regulation and who is responsible for conducting approved pursuant to this administrative regulation.

Mr. Chandler seconded the recommendation of the committee and the application was denied.

APPLICATIONS COMMITTEE

The Applications Committee recommended the following:

- Renewal applications to be approved – Anthony Bailey, James Barnes, Joseph Bensman, Simmie Butler, Michael Cox, James Davis, Thomas Del Bello, John Elliott, John Goad, Randall Hargett, John Harnage, William Hillary, Chris Konstans, Marvin McCoomer, Kenny Martin, Clifton Meador, Jack Mulkey, Walter Nance, Mark Oerther II, Darrell Poynter, Tyler Richmond, Joshua Salsman, John Scott, Charles Taylor, George Wyatt, and Charles Zehner.
- Initial licensure application(s) to be approved – Stephen Dowell, Christopher Floyd, Stephen Graan, Andrew Johannis, David Lewis, Anthony Nason, Casey Ott, Andrew Reber, Dave Slusser, Zachary Swanson, and Gregory Weston.

Mr. Oerther motioned to accept the recommendations of approved applications from the Applications Committee. Mr. Bone seconded the motion and the motion carried.

The Application Committee recommended denial of the initial licensure application for Roger Rosenberry in accordance with 815 KAR 6:010(c). Mr. Schmidt motioned to accept this

recommendation of denial from the Applications Committee. Mr. Bone seconded the motion and the motion carried.

COMPLAINTS COMMITTEE

Mr. Schmidt motioned for the Complaints Committee to begin a closed session for review of complaint files at 9:20 am. Mr. Bone seconded the motion and the motion carried. The committee had discussion and prepared their recommendations to the Board. Mr. Bone made a motion to end the closed session and the Complaint Committee meeting at 10:40 am. Mr. Schmidt seconded the motion and the motion carried.

The Complaints Committee did not have anything to report/recommend to the Board. The following cases are still ongoing:

- Romancik
- 2013-05
- 2013-07
- 2014-01
- 2014-02
- 2014-03

TRAVEL AND PER DIEM

Mr. Fister made a motion to approve the travel and per diem for members attending today's meeting. The motion, seconded by Mr. Bone, carried.

NEXT MEETING

The next meeting is scheduled for Tuesday, May 13, 2014 at 10:30am at the Office of Occupations and Professions in Frankfort, KY.

ADJOURNMENT

Mr. Bone made a motion to adjourn at 12:55 p.m. The motion was seconded by Mr. Schmidt and carried.