



Matthew G. Bevin
Governor

K. Gail Russell, Acting Secretary
Public Protection Cabinet

H.E. Corder II, Director
Kentucky Real Estate Authority

Kentucky Board of Home Inspectors
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VOTING MEMBERS
Mitch Buchanan, Chair
Weldford "Bud" Wenk
Steven Cunningham
Larry Joe Walden
Paul Ogden

STAFF
Haley Bradburn, Board Administrator
Heather L. Becker, General Counsel

BOARD MEETING AGENDA
SPECIAL MEETING
July 17, 2018
10:00 a.m.

Committee Assignments begin at 9:00 a.m.

CALL TO ORDER

INTRODUCTION OF GUESTS

APPROVAL OF MINUTES – June 12, 2018

- Notice of Special Meeting
- Regular Meeting Schedule

BOARD MONTHLY FINANCIAL REPORT – Financial report presented

- Review of Financial Report

LICENSURE REPORT

(As of 7/11/2018)

Active Licensees – 471
Inactive Licensees – 5
Pending Licensees – 8 (6 new applicants and 2 deferred and pending from June meeting)

- 60 Day Grace Misconception
 - Online License Verification
 - Board Correspondence
- Renewal of License #101193
- Renewal of License # 161903
- Insurance Status of Licensee
- Criminal History Review Process

BOARD COUNSEL REPORT

- Case Status Report
 - Complaint #18KBHI-003
 - Complaint #18KBHI-004
 - Complaint #18KBHI-005
- Complaint Committee Process and Procedure

REGULATORY REFORM

- Instructions for Regulation Review Notebooks
- Board Counsel Direction and Scheduling of Next Meeting Workshop

BOARD ADMINISTRATOR REPORT

- Update on Status of 2 Deferred Applications from June Meeting

OLD BUSINESS

- E&O Insurance for Home Inspectors (matter to be deferred to Executive Director's Report next meeting)

NEW BUSINESS

- Criteria for number of CE hours granted
- Letter to InterNACHI in the matter of CE Course *Advanced Residential Roof Inspection* (CE-1117-0001) for 22 CE hours
- All American Training Institute: Livestreaming of continuing education classes
- Amerispec: Pre-licensing Course Provider application issue

EDUCATION COMMITTEE REPORT

- All American Association of Home Inspectors (AAAHI)
 - CE Course: **Advanced Plumbing Inspections** – 16 hrs.
- KREIA
 - CE Course: **201 Law: Reduce Your Risk by Understanding the Law** – 3 hrs.
 - CE Course: **202 Report Writing: How Do You Write It?** – 3 hrs
 - CE Course: **203 Manufactured Housing** – 2 hrs.
 - CE Course: **204 Structural & Foundation Defects** – 2 hrs.
 - CE Course: **205 Vinyl Siding Installation & Inspection** – 3 hrs.
 - CE Course: **207 Foundations, Beyond the Ordinary** – 3 hrs.
 - CE Course: **208 Electrical Panels, AFCI's & GFCI's** – 3 hrs.
 - CE Course: **209 Crawl Space Inspections** – 3 hrs.
 - CE Course: **210 Home Inspection Business Practice** – 3 hrs.
 - CE Course: **211 Heat Pump Theory** – 3 hrs.
 - CE Course: **212 Structural Deficiencies** – 3 hrs.

- AmeriSpec Technical Academy
 - **Pre-licensing Course Provider Application (Renewal)**

APPLICATIONS COMMITTEE REPORT

- June meeting Deferred Applications – 2
- Initial License Applications – 6
- License Renewal Applications – 42

TRAVEL AND PER DIEM

- Approval of travel and per diem for Board member attendance of the July 17, 2018 meeting.

NEXT MEETING – August 2018

- Ratification of meeting schedule for remainder of 2018 calendar year
- Announcement of calendar schedule dates based off results
- Communication of Agenda Items for Meetings

PUBLIC COMMENTS

ADJOURNMENT